

ACTION LOG

Castle Ward Community Meeting:

Tuesday 14th October 2025

6.00pm – 7.30pm

Meeting Room G.04, City Hall, 115 Charles Street, Leicester, LE1 1FZ



Present

Cllr Patrick Kitterick
Cllr Liz Sahu
Leicestershire Police – Insp Ryan Ludlam
Parks Services - Alexander Delauer Sternberg
Punum Patel – Ward Community Engagement Officer (WCEO)

Apologies

Cllr Mick Gregg

Item	Action to note	Who
1.	Introductions & Apologies, Declarations	
	- The Chair, Cllr Kitterick opened the meeting and welcomed everyone. - No declarations were noted.	
2.	Councillors Feedback	
	- The meeting noted an update from Councillors including Section 106 funding, bollards on Northampton Street and flooding around Victoria Park Health Centre. - Request for an update on Licensing Taskforce outcomes. - Request for an update on changes in waste collection.	Cllrs Cllrs
3.	Local Policing update	
	- The meeting noted an update from Local Police - Including update on e-bikes, e-scooters, beat priorities, Safer Streets campaigns, impact of city centre PSPO and youth related ASB in city centre. - Residents to report crime to the Police via 101 or online at www.leics.police.uk/reportcrime - More information about the area can be found at www.leics.police.uk/area/your-area/leicestershire/south-leicester/clarendon-park and www.leics.police.uk/area/your-area/leicestershire/central-leicester/city-centre	Residents
4.	City Warden Update	
	- Update from the City Warden - Appendix A - Request to revisit bins on streets on Thurlow Road and Howard Road	CW
5.	Highways update	
	- Update from Highways - Appendix B - Request for update on One Way system on Hartopp Road. - Request to renew or replace box planters and plants on Granby Street due to state of disrepair.	Highways Highways/ Parks

6.	Ward Community Budget	
Ward Funding update: Ward Funding April 2024 – March 2025: £18,000.00 Number of applications supported to date: 13. Balance remaining: £10,575.00.		

6.	AOB	
- Request to empty bins daily or twice daily at Victoria Park due to regular overfilling. - Request for bins in Victoria Park to be replaced due to wear and tear. - Request for additional 'yellow' bins over the summer months. - Request for green space in front of Remy's on New Walk to be cleaned and refreshed, and to clarify responsibility. - Request for shrubbery around Museum Square to be reviewed. - Request for information on schedule for emptying bins on New Walk and possibility of increase due to regular overfilling. - Request for Cleansing Officer to be invited to next Ward Community Meeting.		Parks Parks Parks Parks/ Cleansing Parks Cleansing WCEO

Meeting Closed at 7.30pm

Appendix A – City Warden Update

City Centre

City Wardens having instructed to enforce the PSPO in the City Centre, are carrying out patrols everyday enforcing against amplified sound, chuggers and unlicensed structures which has decreased significantly over the last few months.

Duty of Care checks for all businesses in the City Centre has begun, this is to ensure all businesses are disposing of their commercial waste in the right manner.

Started early morning patrols from 5am – 9am, to observe and tackle issues before footfall begins in the morning.

Out of hours Hot Spot Policing has begun where we patrol hot spot ASB areas across the city and report any issues to the Community Safety Team/Police.

2 x Fixed Penalty Notices issued to City Centre Businesses for illegal Fly posting.

Several abandoned commercial bins attracting more fly tipping reported by City Wardens to relevant companies who have now removed the bins.

Section 46 bins on Street letters are being issued to properties in City Centre housing new tenants who have moved in for the start of University Semester.

Two incidents of racist graffiti on landmarks in the city centre were reported personally, Cleansing were informed and removed both instantly.

Accumulation of waste on Private Land in the city centre was reported, CPW's ordered to remove the waste which was carried out by the land owners.

Clarendon Park

Started the Clarendon Park bins Monday 29th September stage 1 = 17 streets with none out on Oxford Road, Craddock Road, St Leonard's Road and Thurlow Road. 13 streets of bins, 156 bins out in total, all will receive section 46 notices.

This now starts the two months process it may take a bit longer due to the city centre PSPO and other wards, but this is a good start.

Queens road also had a few commercial bins out, will be looking into this and will be doing duty of care on the businesses in between the domestic bins project.

Appendix B – City Highways Update

Previous action points:

- Meetings due to take place with Severn Trent Water and LCC regarding recent flooding.
 - We have a meeting booked in with Severn Trent 10/10/25, to cover outstanding issues. An update on their investigations around Wyggeston College and Lorne Road is included on the agenda.
 - We are aware that Severn Trent have not yet organised a meeting with Cllr Kitterick.
- Request to look into parking on pavements opposite the cemetery on University Road.
 - Our TRO team have recorded this on their request list. It has been assigned to an officer who will contact the ward councillors.
- Meeting to be arranged with relevant council officers to address parking issues.
 - Group Manager (Civil Enforcement and Traffic Regulations) will be contacting ward councillors to arrange meeting

Highways Maintenance Works

We continue to inspect the footways and carriageways around the ward and in the last 6 months have found actionable defects as follows:

- Carriageway – 207 orders
- Footway – 263 orders

Footway Maintenance Schemes

- Fleet street started 22nd September for 10 weeks (120k listed as being funded from LTG pot)
Total cost approx. 300k but unsure who is funding the remainder

Carriageway Maintenance Schemes

- Avenue Road Extension resurfacing (Welford Road to Queens Road)

Carried out in the summer holidays

- London Road resurfacing (Mayfield Road to Evington Road) - Carried out in the summer holidays
- South Gates Underpass – Planned for 7th November
- Charles Street resurfacing (Halford Street to Humberstone Gate) – Planned for November

Projects

- City Centre Bollard installations – Bollard installation on Granby Street (junction with Northampton St) – start 27th October – operational towards the end of November
- Mansfield St/Abbey St – junction changes to allow 2 lanes out of Mansfield St with one lane specifically for access into Garden St – on site from 19th October to 14th November